MOUSSA SIDY KANOUTE

ACCOUNTANT & ADMINISTRATIVE MANAGER

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Bamako, Mali

PROFILE

Accounting professional with solid experience in financial management, health insurance, and customs procedures. Equipped with analytical thinking, ensures rigorous monitoring of accounting operations, administrative management, and document control. Capable of collaborating effectively with institutional partners, contributing to the optimization of financial procedures and the reliability of accounting data.

EDUCATION

ESGIC Bamako 2015 – 2020

- Master 1 in Accounting, Management Control and Audit | 2020
- Professional Bachelor's Degree in Accounting, Management Control and Audit | 2017
- DUT in Marketing Techniques | 2015

LANGUAGE

French ● ● ● ● ● ● ● ● ● ●

English ● ● ● ● ●

Local ● ● ● ● ● ● ●
Bamanankan, Soninké

HOBBIES

Football – Reading – Travel

PROFESSIONAL EXPERIENCE

Accountant (07/2024 – Present)
ASECNA | Bamako | Permanent Contract (CDI)
Full accounting management, financial monitoring, bank reconciliations, document control, coordination with partners, and optimization of internal procedures.

Acting Accountant (07/2019 – 06/2024)
ASECNA | Bamako
Management of accounting operations, monitoring of collections and payments, preparation of checks and transfer orders, bank reconciliations, and consolidation of financial data. Coordination with financial partners, planning of invoice recovery, and management of accounting records and statements.

AMO Space Agent (01/2019 – 06/2019)
CANAM | Bamako
Management of insured persons affiliated with AMO, preparation of care and analysis forms, verification and control of health insurance cards. Contribution to proper organization of files and improvement of service quality for insured persons.

Enrollment Agent (04/2018 – 12/2018)
AMO | INPS | Bamako
Reception and orientation of insured persons, verification of administrative files, and system registration. Active participation in managing user flow and fast processing of enrollment requests.

PROFESSIONAL EXPERIENCE (CONTINUED)

- 11/2017 – 02/2018 | Intern | Bolloré Transport & Logistics | Bamako

Monitoring customs files, preparation of requests for special regimes, and support in goods transportation procedures. Interaction with customs services and contribution to smooth logistics operations.

- 08/2017 – 10/2017 | Intern | Customs Exemptions Office | Bamako

Training in customs techniques, participation in the management of goods exemptions, and understanding of administrative procedures related to imports and tax benefits.

- 05/2016 – 04/2017 | Intern | APEJ / Ministry of Digital Economy | Bamako

Reception, orientation, and processing of administrative files. Contribution to service organization and management of user requests in an institutional environment.

FIELDS OF EXPERTISE

- Accounting and financial management
- Health insurance and insured management
- Customs and logistics procedures
- Administrative and document management
- Client and partner relations

IT SKILLS

- Microsoft Word, Excel, PowerPoint
- Internet & Outlook
- Sage Accounting
- Cogest
- Sydonia
- Database management

I certify on my honor that the above information is accurate.

Updated, April 2026.